**REGULAR CITY COUNCIL MEETING**

**July 11, 2018**

**KAMIAH CITY HALL**

**KAMIAH, IDAHO**

**6:00 PM**

**GUEST:** See sight in sheet

**COUNCIL PRESENT:** Mike Bovey, Paul Schlader, Glen Hibbs, Dan Millward

**PRAYER:** Mayor Betty Heater

**PLEDGE OF ALLEGENCE:**

**PUBLIC COMMENT:** None

**APPROVE AGENDA:** Motion by Mike Bovey, seconded by Paul Schlader to approve the agenda. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

**APPROVE MINUTES:** Motion by Mike Bovey, seconded by Dan Millward to approve the June 27, 2018 minutes and waive the reading of said minutes. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

**APPROVE MONTHLY AND INTERIM BILLS:** Motion by Paul Schlader, seconded by Mike Bovey to approve the June 2018 monthly in the amount of $15,419.87, interim bills in the amount of $30,838.17 and payroll in the amount of $58,556.90 for a total of $89,395.07. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

**APPROVE MONTHLY FINANCIAL REPORTS:**  Motion by Dan Millward, seconded by Glen Hibbs to approve the June 2018 monthly financial reports. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

**APPROVE QUARTERLY FINANCIAL REPORTS FOR QE 06-30-18:** Motion by Paul Schlader, seconded by Mike Bovey to approve the quarterly financial reports for quarter ending 06-30-2018. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

**RESOLUTION NO. 2018-4 – GARBAGE COLLECTION:** Robert Simmon’s made presentation to the Council informing them of increased cost accrued to them. He is asking for a 2.8% increase to garbage collection services. Robert reported he used the CPI from the Bureau of Labor Statistics Data which reported an increase CPI of 3.5%. Search was narrowed down to the Urban Western part of the United States. Robert researched the surrounding areas and what they are paying for garbage service. He stated approximately $22.15 per month. Glen Hibbs asked when the last time they received an increase. Robert reported last year we received a 2.6% increase. Mayor Heater asked Mr. Simmons why he did not use the Idaho Labor Statistic which show a 2.1% increase. Mr. Simmons responded, we have always hooked into the main CPI. When entered into contract with Idaho County they hooked us into the CPI. The Council praised Simmon’s Sanitation for their hard work and dedication to the community.

Motion by Glen Hibbs, seconded by Dan Millward to pass resolution no. 2018-4 to increase garbage collection fees by 2.8% for fiscal year 2018. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

**LEWIS COUNTY 18/19 FY DISPATCHING CONTRACT:** Jason Davis was not able to make the meeting. Phil Arnzen made presentation to Council about call statistics and Lewis Co. achievements so far this year. Marshal Gaston wanted to inform the Council the statistics were actual key strokes so the numbers presented are not the actual call volume. Lewis County is requesting a 3% increase to dispatching fees for fiscal year 18/19 in the amount of $23,392.33.

Motion by Dan Millward, seconded by Paul Schlader to approve the Law Enforcement Dispatch Service Contract in the amount of $23,392.33 for fiscal year 2018. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

**FREEDOM NORTHWEST CREDIT UNION SIGN PERMIT:** Council presented with design plans for sign permit. See Council packet. Council like the sign and meets sign ordinance requirements.

Motion by Dan Millward, seconded by Glen Hibbs to approve sign permit for Freedom Northwest Credit Union for placement of signs as shown in permit plans. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

**AIRBRIDGE SIGN PERMIT:** Jason Jeese presented Council with design plans for sign permit. See Council packet. Council like the sign and meets sign ordinance requirements.

Motion by Mike Bovey, seconded by Paul Schlader to approve sign permit for Airbridge Broadband for placement of signs as shown in permit plans. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

**COMMERCIAL vs RESIDENTIAL ZONING:** Rhonda Wemhoff was not able to attend the meeting due to extenuation circumstances. Stephanie Gaston presented to the Council the emails between Rhonda Wemhoff, Brian Brokop, Jim Yeoman, Alison Brandt and Stephanie Gaston. Rhonda is an architectural planner for Wemhoff Architecture located in Cottonwood, Idaho. She has been hired by Brian Brokop to rebuild and expand a duplex at 613 and 615 Main St. Which is zoned as Commercial-1. The previous duplex burned last winter. Council was presented with plan designs. See plan design in packet. Rhonda is requesting the Council to amend the Ordinance 17.12.010 to allow commercial-residential complex is zone C-1 so they can move forward with the conditional use permit to leave existing home, replace burned duplex and add and additional duplex plus parking. There was discussion about changing the ordinance to allow the commercial-residential in the C-1 Zone. Request made by Mayor and Council for Stephanie to prepare for an ordinance change and to inform the Planning and Zoning Commission of situation.

**SHIRLEY HILL – MURIEL PAINTINGS:** Shirley Hill reported to Stephanie Gaston that the Muriel’s in front of her business are in bad shape and she wanted to know what the Council could do to help since they were paid for by a Grant. Stephanie Gaston reported to Council that she contacted Debbie Evans who advised her the Grant was through the Kamiah Chamber or the UCCF. Stephanie informed Shirley Hill how to get a hold of the Kamiah Chamber to get assistance with her request.

**APPROVE 2017 AMENDED APPROPRIATION ORDINANCE NO. 2018-1:** Motion by Dan Millward, seconded by Paul Schlader to approve the first reading of Ordinance 2018-1 and the rule requiring three separate readings on three separate days be suspended and pass on to the second reading. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

Motion by Paul Schlader, seconded by Glen Hibbs that the second reading be waived and pass on to the third reading. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

Motion by Dan Millward, seconded by Mike Bovey that the third reading be waived and Ordinance 2018-1 be passed upon publication guidelines set by the State of Idaho. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

**COMMUNITY LEASING PARTNER RESOLUTION NO. 2018-3 AND CONTRACT:** Inform Council this is the financing company handling the financing for the new ambulance. The first payment of $30,000 will be paid upon delivery of vehicle. Approximate date for delivery is Jan/Feb 2018. The annual payment will be $34,386.61 for the next 7 years ending in 2025 for a total of $240,706.27. The total does include the Styker power load gurney. This ambulance will be an exact replica of the ambulance purchase last year that EMS personnel approved the design of.

Motion by Mike Bovey, seconded by Paul Schlader to approve Resolution 2018-3 entering into master equipment lease purchase agreement, dated 07/10/2018, between Community First National Bank and the City of Kamiah for the purchase of 2018 Warrior Series Ambulance and Stryker power load gurney. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

**IDAHO COUNTY/CITY RISK MANAGEMENT PROGRAM (ICRMP):** ICRMP needs a Producer of Records Letter from the City to make the official change from Mick Landmark to Walrath Insurance agency for liability coverage so, I need a motion to sign the Producer of Records Letter for ICRMP.

Motion by Paul Schlader, seconded by Glen Hibbs to sign the Producer of Records Letter for ICRMP. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

**RESOLUTION NO. 2018-6 – AIRPORT RENTAL FEES:** Every year the City raised the Airport Hanger Rental, Land Lease and Tie down fees by 2% to help cover operation costs and maintenance.

Motion by Mike Bovey, seconded by Paul Schlader to approve Resolution No. 2018-6 which increases the airport rental fees by 2% for fiscal year 2018. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

**SIGN ORDINANCE 17.40:** Motion by Dan Millward, seconded by Paul Schlader to approve the first reading of Sign Ordinance 17.40 with 60-day correction to temporary banner signs and the rule requiring three separate readings on three separate days be suspended and pass on to the second reading. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

Motion by Mike Bovey, seconded by Paul Schlader that the second reading be waived and pass on to the third reading. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

Motion by Paul Schlader, seconded by Glen Hibbs that the third reading be waived and Sign Ordinance 17.40 with 60-day correction to temporary banner signs be passed upon publication guidelines set by the State of Idaho. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

**BRYAN DRIVE BOOSTER STATION UPDATE:** Mayor Heater informed Council there was a pressure reducing valve that malfunctioned on July 3rd, 2018 causing damage to several peoples’ homes. Mayor Heater updated the Council regarding the plans we paid for that TD&H was suppose to give to the City by May 2018. In June Mike made contact with TD&H who reported the plans will not be complete until October 2018 because the project is not that urgent. Mayor Heater has contacted Alison Brandt who is writing a letter to TD&H requesting them to return the money or complete the plans for the booster station.

**EXECUTIVE SESSION I.C. 74-206 (1)(b):** Motion by Mike Bovey, seconded by Paul Schlader to enter into executive session I.C. 74-206 section 1 subsection b. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

The Council entered into Executive Session at: 6:33 pm.

The Council exited Executive Session at: 6:38 pm.

Meeting adjourned at 6:38 pm.

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Betty Heater, Mayor Stephanie Gaston, City Clerk/Treasurer