**CITY OF KAMIAH**

**REGULAR CITY COUNCIL MEETING**

**JULY 25, 2018**

**TIME: 6:00 PM**

**LOCATION: CITY HALL**

**CALL MEETING TO ORDER AT 6:00 PM**

**GUESTS:** See sign in sheet

**PRAYER:** Mayor Heater

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT:** None

**APPROVE AGENDA:**

Motion by Mike Bovey, seconded by Paul Schlader to approve the agenda. Roll call vote: Mike

Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

**APPROVE MINUTES:**

Motion by Dan Millward, seconded by Mike Bovey to approve the July 11, 2018 minutes. Roll

call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

**TERRY JACKSON**: Mayor Heater turned the time over to Terry Jackson who requested to be on

the agenda regarding towing. Mayor Heater informed Mr. Jackson, “We will take into

consideration all of your statements and then provide you with a statement of our own. We

have set a time limit of 10 minutes. You may now address the City Council.” Terry Jackson

wanted to know what kind of statements to make. Mayor Heater informed him he was on the

agenda. Mr. Jackson request a copy of the roster for towing, which he has requested and not

yet received. There were discussions regarding the Lewis County operating procedures and

Kamiah Marshal’s Office procedures. Mr. Jackson did request again to get a copy of the Kamiah

towing roster. Mayor Heater made a statement and gave Terry Jackson a copy of said

statement. See statement in Council packet.

**SIMMON’S SANITATION**: Mayor Heater informed the Council Simmons Sanitation would like to

purchase garbage can lid to replace the old ones on Main St. A picture of the lids is in your

Council packet. Robert Simmon’s has written on the picture that Simmon’s Sanitation will be

the one purchasing the lids. We would like to thank them for their efforts.

Motion by Mike Bovey, seconded by Paul Schlader to approve Simmon’s Sanitation to replace

the old lids on Main St. with new lids. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen

Hibbs aye, Dan Millward aye.

**DAMON KEEN:** Mayor Heater turn the time over to Damon Keen to update the Council

regarding the possible new site location to increase the percentage of park available to bring

the City of Kamiah back into compliance. This will enable the City to apply for Grant money. He

is also seeking Council approval to move forward with applying for a Community Block Grant for

the Kamiah pool project.

Damon Keen informed the Council the UCCF and Pool Community brought someone in from

California for estimate to fix pool. He discussed working with CEDA as the grant administrator at

fulfilling grant requirements. Roto Rooter came out and viewed the pipes finding the pipe are in

good shape but need more testing.

Dan Millward asked where the funding was coming from. Damon stated, Idaho Commerce

Department. Millward asked if this was going to something we apply for and can’t ever get out

of? Damon advised Dupont Park’s funding was originally a land and water conservation grant.

Must get approval to get rid of the park if desired.

Damon reported, regarding compliance issue with Riverfront park situation, we have a 14-acre

old transfer station site that could potential get recreational value for the City of Kamiah as a

possible hiking or running trail.

Motion by Dan Millward, seconded by Mike Bovey for Damon Keen to move forward with the

research of old land fill site as a recreational park. Roll call vote: Mike Bovey aye, Paul Schlader

aye, Glen Hibbs aye, Dan Millward aye.

Motion by Paul Schlader, seconded by Dan Millward to move forward with applying for a

Community Block Grant for the Kamiah pool. Roll call vote: Mike Bovey aye, Paul Schlader aye,

Glen Hibbs aye, Dan Millward aye.

**LIBRARY:** Mayor Heater informed the Council the libraries air conditioning compressor is no

longer working. It has been down for a week or more. We have received two quotes from

Quality Heating and Air Conditioning and Mike’s Heating and Air Conditioning. There was

discussion regarding which company to use and whether or not to repair or replace the air

conditioning unit. Dan Millward suggested to go with lowest bid due to both places

were out of the City of Kamiah.

Motion by Dan Millward, seconded by Paul Schlader to approve Mike’s Heating and Air

Conditioning to replace the air conditioning unit for the Kamiah Library. Roll call vote: Mike

Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

Motion by Mike Bovey, seconded by Paul Schlader to have the City Clerk amend the FY 17/18

budget for the repairs to the Kamiah Library if needed. Roll call vote: Mike Bovey aye, Paul

Schlader aye, Glen Hibbs aye, Dan Millward aye.

**BRYAN DRIVE BOOSTER STATION UPDATE:** Mayor Heater updated the Council on the Booster

Station situations. Michelle Bly was present at the meeting. A letter was provided to Council

written by City Attorney. Also provided is a response letter from Michelle Bly with TD&H.

Mayor Heater informed Michelle Bly that Mike called and spoke with Gwen twice. Mayor

Heater asked Michelle if the plans will be ready by September 4th, Michelle responded yes.

Mike Bovey asked Michelle why the plans were pushed back so far? Michelle responded there

are lots of reasons but they would come across as excuses and she doesn’t want to do that.

**NANCY BULLENE:** The Bullene’s had a large water leak. They are or were out of town at the

time of incident and their care provider was the one who noticed the leak. I need a motion to

approve a water write off in the amount of $192.78.

Motion by Mike Bovey, seconded by Dan Millward to approve water write off in the amount of $192.78 for a water leak. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

**SIGN ORDINANCE 2018-2:** After passing the sign ordinance on July 11, 2018 we used the wrong

ordinance number. So, we will need to go through the motion of passing the ordinance with the

correct ordinance number.

Stephanie Gaston read the summary.

Motion by Mike Bovey, seconded by Glen Hibbs to approve the first reading of Sign Ordinance 2018-2 the rule requiring three separate readings on three separate days be suspended and pass on to the second reading. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

Motion by Paul Schlader, seconded by Dan Millward that the second reading be waived and pass on to the third reading. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

Motion by Mike Bovey, seconded by Dan Millward that the third reading be waived and Sign Ordinance 2018-2 be passed upon publication guidelines set by the State of Idaho. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

**ALLOWED AND CONDITIONAL USES ORDINANCE 2018-3:** Mayor Heater informed the Council about the changes the Council discussed on July 11, 2018 to allow with a conditional use permit duplex/apartment complexes in C-1 zoning.

Stephanie Gaston read the summary.

Motion by Mike Bovey, seconded by Dan Millward to approve the first reading of Ordinance 2018-3 the rule requiring three separate readings on three separate days be suspended and pass on to the second reading. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

Motion by Mike Bovey, seconded by Paul Schlader that the second reading be waived and pass on to the third reading. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

Motion by Paul Schlader, seconded by Glen Hibbs that the third reading be waived and

Ordinance 2018-3 be passed upon publication guidelines set by the State of Idaho. Roll call

vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye

**DAN MUSGRAVE:** Chief Musgrave asked the Council if they approved of them setting up a fire

truck at BBQ Days and allowing kids to play in the water. Councilman Millward wanted to know

where this would take place at and Chief Musgrave informed they are hoping at the WA-A’YAZ

field.

Chief Musgrave also asked the Council if they approve of the Fire Department allowing Seniors

under the age of 18 training with the Fire Department due to liability reasons.

City Clerk Gaston informed the Council she was in contact with ICRMP regarding having minors

training with the Fire Department and the department using a fire hose for children to play in.

ICRMP advised as long as we follow all policy and procedures and do not have any negligent

actions then there shouldn’t be an issue ICRMP covers those types of events.

Motion by Dan Millward, seconded by Mike Bovey for the fire department to have a fire

hose for patrons to enjoy during BBQ Days as long as all policy and procedures are followed to

minimize the liability. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan

Millward aye.

Motion by Paul Schlader, seconded by Mike Bovey for seniors under the age of 18 to train with

the Fire Departments as long as all policy and procedures are followed to minimize liability. Roll

call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

**FIRE REPORT:** See Report. Chief Musgrave informed the Council of a two wildland fires. One

was on Crest Dr. Musgrave has a concern regarding the Crest Dr. fire. They tried to get the

pump at the Bryan Drive Booster station fired up so the Fire Department could use the

hydrants. Musgrave reported the person on duty didn’t know how to do it. His instruction was

something had to be relieved and stated he did not know how to do it and that he would not do

it. Musgrave stated if it wasn’t for the neighbors we could have lost a house. The maintenance

person on duty got back with Musgrave and informed him that they haven’t done anything with

that for 7-8 years and they were supposed to get with the fire department to get something set

up. Musgrave response was yes something was supposed to be set up but no one got in contact

with him. Musgrave informed the Council something needs to be done.

Justin Lycan informed the Council that he was not on duty but that pump was turned on. When

it was turned on it made a God-awful slamming noise. There is a cross over line that cools the

bearings on these pumps and it split that line. These pumps are so old we can’t even get parts

for them anymore. They don’t even manufacture the split shaft pumps anymore and that’s why

the maintenance department has been pushing for years at the Council meetings to get theses

replaced. Luckily the manufacturer is still in business but doesn’t make these pumps anymore.

So, the pump was turned on. Everyone understood the situation.

Lycan stated he spent a whole day looking through all the blue prints at City Hall and the Water

plant and was unable to locate anything on that new fire pump in the station. He talked to

people previous employees who stated there is a separate line that feeds that pump. Lycan

stated there is only one line that feeds the station and all the information he was getting was

misleading. No one knows about that fire pump. He is in agreeance this line needs to exercise

but right now, they are trying to find parts for the pump that no one makes anymore to fix it.

Councilman Bovey stated if we can repair it then we need to get it fix. Lycan stated we need to

come up with a flushing schedule. Councilman Schlader asked Lycan if he is able to put in

another pump so it can be used. Lycan informed him they can draw off the hydrants up there

but you will only get 75 psi from them. We would need to be in constant contact with the Fire

Department to fire up the pumps that do run manually. Musgrave stated he doesn’t worry

about pressure but what about the volume up there. Lycan informed what ever that pneumatic

station can put out. Chief Musgrave felt that could be an issue due to the trucks and Lycan

agreed. There was discussion about all the booster stations and their problems. Fire

Department and Maintenance Department need to get together and work out a plan for the

future until the repairs and replacements can be done. Lycan stated this is why we need the

proposals from TD&H. Councilman Millward requested this problem stay on the agenda until

resolved.

**EMS REPORT:** See Report. Mayor Heater informed the Council the equipment grant was

approved for the Automatic CPR machine.

**KYRA REPORT:** Dan Millward informed Council they finished up little league baseball and are getting ready for football season. Mayor Heater asked who is responsible to keep the baseball field mowed. Millward stated Dale Schneider talked to Maintenance and they agreed to mow the field. There was more discussion about the topic. The fields will be placed on the rotation for mowing as courteous to KYRA and the citizens.

**MAINTENANCE REPORT:** See Report. Citizen Lynn Erb stated he had a question. He informed

the Council the fire hydrant did not work on Crest Dr. Council informed him the just finished

discussing that problem and will be working on it.

**MARSHAL’S OFFICE REPORT:** See Report. Councilman Millward asked if the Marshal’s Office is

going to get any help during BBQ Day. Marshal Gaston stated he would always take more help.

As usual they will be getting assistance from Lewis County, Idaho County and I.S.P.

**EXECUTIVE SESSION I.C. 74-206 (1)(a)(b):**

Motion by Mike Bovey, seconded by Paul Schlader to enter into executive session I.C. 74-206 section 1 subsection a and b. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

The Council entered into Executive Session at: 6:45 pm.

The Council exited Executive Session at: 7:07 pm.

Motion by Dan Millward, seconded by Mike Bovey to approve the letter regarding pay and prosecution for our attorney Alison Brandt increased by $750.00 per month. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

Motion by Paul Schlader, seconded by Glen Hibbs to approve 6-month evaluation raises for Stephanie Gaston and Shannon. Roll call vote: Mike Bovey aye, Paul Schlader aye, Glen Hibbs aye, Dan Millward aye.

Meeting adjourned at 7:09 pm.

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Betty Heater, Mayor Stephanie Gaston, City Clerk