

REGULAR CITY COUNCIL MEETING 11-13-19
KAMIAH CITY HALL
KAMIAH, IDAHO 6:00 PM

Guests: See sign in sheet (attached)

Council Present: Paul Schlader, Bob West and Dan Millward

Mayor Heater called meeting to order at 6:00 PM

Prayer: Mayor Betty Heater

Pledge of Allegiance

Approve Agenda (Action): Motion to approve the agenda was made by Council President Paul Schlader and seconded by Councilmember Bob West.

Roll call vote: Paul Schlader aye, Bob West aye, Dan Millward aye.

Approve Consent Agenda Items: Motion to approve the listed items below on the consent agenda was made by Councilmember Dan Millward and seconded by Councilmember Bob West. Roll call vote: Paul Schlader aye, Bob West aye, Dan Millward aye.

- A. Approve Minutes from Special City Council Meeting on 10-30-19
- B. Approve Monthly and Interim Bills
 - a. Councilmember Bob West requested clarification on a few bills that were included in the monthly and interim bills.

Action Items: Stephanie will contact Lewis County to discuss the phone bill at the Police Station.

Follow up/ Discussion agenda items:

- A. **Discuss/Approve Prevention on Lawyers Creek – Rob Feeley, Dan Musgrave and Mike Steigers-** Mike Steigers and Dan Musgrave reported the levee by the railroad trussell has eroded causing the levee to flood the mill and the city park. He stated he has included the owner of the railroad (Mike Williams) to come and investigate the issues, however; he has not responded to his calls or texts.

Rob Feeley shared the process for which the city of Kamiah can apply for funds to repair the damages that were done. He stated FEMA has conducted a completed a damage assessment regarding the breach in the levee. He pro-

vided two options to the city council for funding options per the declaration that was filed when the flooding occurred. Rob stated the city will want to take measures to ensure the water plant remains undamaged in the event there was to be another flood.

Councilmember Bob West stated the steering committee had their first meeting last Friday. He stated Bill Littlebridge from the Idaho Soil and Water Conservation has developed a proposal for some stabilization for repairs. He has reached out to the Idaho Department of Transportation to inquire the purchase of some concrete jersey barriers to put along the levee to ensure some damage control before spring. He stated he will be working with Rob Feeley to get the paperwork started to start on the Hazard Mitigation process for repairs. Councilmember Bob West requested to keep this discussion on the agenda for the next meeting and he will provide an update.

- B. Discuss/ Approve Amphitheatre Tear Down and Rebuild – Robert Simmons and Dawn Marie Johnson (ACTION)-** Robert Simmons apologized for the miscommunication between the city and Chamber of Commerce. He stated the Chamber began researching the issues and it was published before they could come to the council. He stated the Chamber of Commerce is currently waiting on bids to come in, however; one of the bids to fix this correctly is \$66,000.00. He stated he feels that a nicer stage could be built for \$66,000.00. They requested approval to tear down the stage and would present the new drafted design to the council when completed. Councilmember Bob West made the motion to approve the tear down of the amphitheater by the Chamber of Commerce and was seconded by Council President Paul Schlader. Roll call vote: Paul Schlader aye, Bob West aye, Dan Millward aye.

Dawn Marie Johnson requested feedback regarding the BBQ area as to whether she should decorate, or maintenance would be removing. The city council stated it will be torn down by the maintenance crew prior to winter.

- C. Update on Bryan Drive Booster Station-** Mayor Betty Heater stated she is currently waiting to hear back from DEQ. Mike Stanton stated they had an issue with the compressor this last week. He stated he can get a new motor for the compressor for \$1,000.00. Mike stated he has requested Stillman Norton to attend a meeting to provide an update.
- D. Update on Sidewalks–** Mayor Betty Heater stated Damon Keen has submitted the draft application for the TAP grant.
- E. Update on Ambulance repair bill-** Mayor Betty Heater stated she has no updates at this time.

F. Update on Airport – Councilmember Dan Millward and Councilmember Bob West –

- **Hanger Doors- (ACTION)** Mike Stanton stated there is information in the packets regarding the information provided by Keltic Engineering for the hanger repairs. Councilmember Dan Millward requested authorization to see if the council would allow him to see if he could find an investor to build new hangers and bring back any and all information to the council. Councilmembers requested to have the investor come in and meet with the council in a meeting to discuss.
- **Runway Lights (Action) –** Councilmember Dan Millward met with Pinnacle Electric and he has provided a quote that is in their packets. The city council members requested to have Pinnacle Electrical provide an itemized estimate for the council to review that would include getting the project completed and up to code. Stephanie stated she has called and requested an estimate from Lochsa Electric as well.
- **Pilot's Lounge-** There was no discussion on this matter at this meeting.

G. Update on Fire Room – Mike Stanton stated he had spoken with Jared Dickson Construction and he is going down the list of jobs and should be here as soon as they can get us scheduled.

H. Discuss implementation of Business License Ordinance (ACTION)- Councilmember Bob West stated there is a business license ordinance on the records that all businesses will pay an annual fee of \$25.00 to operate a business in the City of Kamiah. Councilmember Dan Millward requested that it would be a one-time fee. Councilmember Bob West made the motion to implement the business license ordinance and was seconded by Council President Paul Schlader. Roll call vote: Paul Schlader aye, Bob West aye, Dan Millward naye.

Action Items

- A. **Discuss/Approve bid for cameras and cable termination (ACTION)** – Mayor Betty Heater stated Jason Jesse has provided the bids for the cameras and server box and have been provided for their review in their packets. Motion to approve the bids for the cameras and cable termination was made by Councilmember Bob West and was seconded by Council President Paul Schlader. Roll call vote: Paul Schlader aye, Bob West aye, Dan Millward aye.
- B. **Discuss/ Approve Gun Club Lease Agreement (ACTION)** – Motion to approve the Gun Club Lease Agreement as drafted was made by Councilmember Dan Millward and seconded by Council President Paul Schlader. Roll call vote: Paul Schlader aye, Bob West aye, Dan Millward aye.
- C. **Discuss/Approve Categorization for 1319 Hill Street (ACTION)** – Stephanie stated she received a call from the school, and this is the Head Start program and it is only open two days a week with only 5-6 children attending. Motion to approve the modification of this account from Commercial 3 to Commercial 1 was made by Councilmember Bob West and seconded by Councilmember Dan Millward. Roll call vote: Paul Schlader aye, Bob West aye, Dan Millward aye.
- D. **Discuss/Approve Digline Rate Increase for FY2020 (ACTION)**- Motion to approve the monthly subscription rate increase for Digline was made was made by Councilmember Bob West and seconded by Councilmember Dan Millward. Roll call vote: Paul Schlader aye, Bob West aye, Dan Millward aye.
- E. **Discuss/Approve Rate for Rate for CenturyLink account (ACTION)** - The council tabled this discussion and requested Stephanie Dyche contact them to discuss the account with them.
- F. **Discuss/Approve Allpaid for Credit Card Payments (ACTION)** - Stephanie stated that she discussed alternate options for citizens to pay for city services with a credit card. She stated the rate with All Paid is 2.65 % versus Pay Port at 3% plus 1.00 service fee, however; she stated this rate is negotiable. Motion to approve the change from Idaho Pay Port to All Paid if the rate is negotiated to 2.5% for all services was made by Councilmember Bob West and seconded by Councilmember Dan Millward. Roll call vote: Paul Schlader aye, Bob West aye, Dan Millward aye.

G. **Discuss/Approve Quote for Radio Read Installation Splice Materials (ACTION)** - Stephanie stated there is a quote from Amazon in their packets regarding this purchase of gel kits to avoid condensation when installing the radio read. Motion to approve the cost of \$1200.00 for the splice materials for the radio read project was made by Councilmember Bob West and seconded by Council President Paul Schlader. Roll call vote: Paul Schlader aye, Bob West aye, Dan Millward aye.

H. **Discuss/Approve Water Plant issues (ACTION)** - Mike Stanton stated one pump at the water plant is reading an error code and the other pump that the water seal was replaced is not functional. He stated the pump that was ordered in June has not arrived, however; DEQ may be willing to sign off on requiring the city have a pump of that nature. He stated Stu may be able to get 2 different pumps for the price of that one that was ordered. Stephanie stated she will contact ESSCO to discuss the previously ordered pump and Stu can order the other ones tomorrow upon approval of city council. Motion to approve \$30,000.00 for 2 new pumps was made by Councilmember Dan Millward and seconded by Council President Paul Schlader. Roll call vote: Paul Schlader aye, Bob West aye, Dan Millward aye.

Motion to approve the \$1000.00 for the compressor head for the Bryan Drive Booster Station was made by Councilmember Bob West and seconded by Councilmember Dan Millward. Roll call vote: Paul Schlader aye, Bob West aye, Dan Millward aye.

I. **Discuss/Approve Interfacility transports for the Ambulance (ACTION)** – Dan Musgrave stated CVH has requested the Kamiah Ambulance to assist with interfacility transports. Dan shared his concerns with staffing, licensure, and requested additional time for him to gather additional information. The council tabled this discussion until the next meeting.

J. **Discuss/Approve moving the council meeting to 11-26-19 (ACTION)** – Motion to move the meeting to 11-26-19 was made by Councilmember Bob West and seconded by Council President Paul Schlader. Roll call vote: Paul Schlader aye, Bob West aye, Dan Millward aye.

K. **Discuss/Approve Music Auction to pick up vehicles (ACTION)** – Motion to approve Music Auctions to come get the 3 vehicles was made by Councilmember Bob West and seconded by Council President Paul Schlader. Roll Call Vote: Paul Schlader aye, Bob West aye, Dan Millward aye.

L. **Discuss/Approve City at Will Employee Policy (ACTION)** – Mayor Betty Heater stated the attorneys requested to table this until they have a chance to investigate a couple more things. The council agreed to table until the 11-26-19 meeting.

M. **Discuss/Approve Quote for GoDaddy Accounts (ACTION)** – Motion to approve the quote for GoDaddy upgrade was made by Council President Paul Schlader and seconded by Councilmember Bob West. Roll call vote: Paul Schlader aye, Bob West aye, Dan Millward aye.

Adjourned at 7:45 p.m.

Betty Heater, Mayor

Stephanie Dyche, City Clerk