

**SPECIAL CITY COUNCIL MEETING 10-30-19
KAMIAH CITY HALL
KAMIAH, IDAHO 4:00 PM**

Guests: See sign in sheet (attached)

Council Present: Glenn Hibbs, Paul Schlader, Dan Millward, Bob West

Mayor Heater called meeting to order at 4:04 PM

Prayer: Mayor Betty Heater

Pledge of Allegiance

Approve City Council Meeting Minutes from 10-23-19 (Action): Motion to approve the minutes from the Regular City Council meeting on 10-23-19 was made by Council President Paul Schlader and seconded by Councilmember Bob West. Roll call vote: Glenn Hibbs aye, Paul Schlader aye, Bob West aye, Dan Millward aye.

Discuss/Approve TAP Grant Application (ACTION) – Mayor Betty Heater stated she is working with Damon Keen to complete the sidewalk grant through LTAC. She stated this grant would assist with completing the sidewalks by the school, pool and down Idaho Street. Motion to approve the TAP Grant Application was made by Councilmember Dan Millward and seconded by Council President Paul Schlader. Roll call vote: Glenn Hibbs aye, Paul Schlader aye, Bob West aye, Dan Millward aye.

Discuss/Approve Matching Funds for TAP Grant (ACTION) – Mayor Betty Heater stated she verified the funds are available in the street investment fund. Damon Keen stated they will be submitting a \$300,00.00 grant with a 7.34% matching fund, which would leave the city paying \$22,000.00 for the new sidewalks. Motion to approve the matching funds for the TAP Grant was made by Councilmember Dan Millward and seconded by Councilmember Bob West. Roll call vote: Glenn Hibbs aye, Paul Schlader aye, Bob West aye, Dan Millward aye.

Discuss/Approve Personnel File Process (ACTION) Motion to update the personnel files as recommended by City Attorney to request all staff complete all new personnel packets was made by Councilmember Dan Millward and seconded by Councilmember Bob West. Roll call vote: Glenn Hibbs aye, Paul Schlader aye, Bob West aye, Dan Millward aye.

Discuss/Approve language regarding sick leave and IT policy (ACTION) – Stephanie stated that she has not heard from Jason Jesse regarding the IT Policy language and will need to be tabled. Michele requested feedback regarding how they are paying staff for doctor appointments. Council President Paul Schlader stated the current practice is to request the time off through the Mayor and return from the doctor with a note in the personnel file. Michele stated she will draft this language and hopefully approve at the next meeting.

Discuss/Approve Categories for water bills (ACTION) – Motion to approve the discussions as follows below was made by Councilmember Bob West and seconded by Council President Paul Schlader. Roll call vote: Glenn Hibbs aye, Paul Schlader aye, Bob West aye, Dan Millward naye.

1. **711 2nd Building C-** Stephanie stated the landowner came into City Hall and reported this is an empty commercial building with an apartment in the back. Stephanie stated the landowner is unable to turn off the meter as this is 2 places on one meter. The council recommended to change the category from Commercial Level 2 to a Residential/Commercial 2 and only charge 1 multiplier except for water/sewer bonds and comlight.
2. **216 3rd Street** – Stephanie reported the landowner called and requested feedback regarding the increase in sewer fees. Stephanie stated the landowner claimed this is a storage room and is only being used as one. Stephanie stated upon further review of the file, the room does have water consumption as there is a cleaning room off it, which was also confirmed by Maintenance Crew Rod McMahon. The council agreed to change this account from Commercial Level 3 to Commercial Level 1 and charge account the water rate fee as well.
3. **212 Fir Street-** Stephanie reported the landowner came into City Hall and wanted to review the water bill and increase in rates. She stated he reported that he does not have a public restroom and does not have a full kitchen to serve food. She stated that the lunch box does not have public restroom access as well and would like to have his bill re-evaluated. The councilmembers agreed to leave the water rate at \$35.00 with 2 multipliers and to reduce the sewer bill to Commercial Level 3 with only 1 multiplier instead of 2.
4. Motion to move into Executive Session pursuant to Idaho Code Section 74-206 (ACTION) (a)&(b) Consider Personnel Matters at 4:35 pm was made by Councilmember Bob West and seconded by Council President Paul Schlader. Roll call vote: Glenn Hibbs aye, Paul Schlader aye, Bob West aye, Dan Millward aye.
5. Mayor Betty Heater entered the Special Council meeting at 5:08 pm.

Adjourned at 5:08 p.m.

Betty Heater, Mayor

Stephanie Dyché, City Clerk

10-30-19